

URGENT

**GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE NADIA
DISTRICT ELECTION SECTION**

Memo. No. 2007(17) / Elec.

Dated : 10/11/2010.

From : *The District Magistrate*
&
District Election Officer, Nadia

To : 1-17) The Block Dev. Officer, Karimpur - I / Karimpur - II / Tehatta - I / Tehatta - II / Kaliganj / Nakashipara / Chapra / Nabadwip / Krishnagar -I / Krishnagar - II / Santipur / Ranaghat - I / Ranaghat - II / Krishnaganj / Hanskhali / Chakdaha / Haringhata Dev. Block.

Sub. : **FUNCTIONING OF BLOs -- DIFFERENT REPORTS & RETURNS THEREOF DURING ONGOING SRER-2011.**

In inviting a reference to the subject captioned above, he is requested to provide the different formats, supplied herewith, to all Booth Level Officers under his jurisdiction immediately with a direction to submit the said format reports regularly before BDOs concerned without fail. BDOs in turn will submit the same before EROs concerned for further course of action. Report on Special Campaign dates / Progress on BLO-BLA meetings along with resolution copy of the said meetings etc. should invariably be submitted before EROs concerned immediately after the day of such Special Campaign dates. Visit report of Supervisors on Special Campaign dates along with all above reports should be regularly submitted before EROs concerned to enable them for preparation of Assembly Constituency wise compiled report for submission of the same before the District Authority along with Weekly Reports.

He is also requested to ensure 100% quality check of the Draft Electoral Roll-2011 w.r.t. 01-01-2011 to be made by Booth Level Officers and submit a certificate regarding the status of Electoral Rolls-2011 by 11-11-2010.

He is further requested to peruse the Visit Sheet / Formats and enquiry report of BLOs & Supervisors and preserve and utilize the same for further necessary course of action.

Enclo. : As stated above.

[Signature]
10/11/10
Addl. District Magistrate (General), Nadia

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Dated : 09/11/2010.

Copy forwarded for favour of information to :-

- 1-4) The Sub-divisional Officer, Tehatta/Sadar/Ranaghat/Kalyani, Nadia with a request to submit compiled reports of the Sub-Division along with SRER-2011 Weekly Reports on every Friday.
- 5-10) CA & PA to the D.M. & D.E.O./PA to the A.D.M.(Genl.) / A.D.M.(Dev.)/A.D.M. (L & LR) / A.D.M. (ZP), Nadia with the request to please place it before the D.M. & D.E.O. / A.D.M.(Genl.) / A.D.M.(Dev.) /A.D.M. (L & LR) / A.D.M. (ZP), Nadia for kind appraisal.

Enclo. : As stated above.

[Signature]
10/11/10
Addl. District Magistrate (General), Nadia

Report on wrong 1st page information of Electoral Roll
(To be submitted within 15 days from the date of appointment)

AC No. & Name:

Part No.:

Sl. No.	Particulars which require correction (Section Address, Part Description, Polling Station name, Address, etc.)	Description as printed in the Finally published electoral roll	Correct Description

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Date:

Signature of BLO

Form ID-BLO-IV

**Report on dead/shifted voters
(To be submitted once in two months)**

AC No. & Name:

Part No.:

Reporting Months: &.....

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Serial No. in electoral roll	Name	Age	EPIC No.	Reported Dead or Shifted	Source of Information	Date of field enquiry	Field Enquiry Report	Signature of Family/ Member/ Neghibour	Remarks

Date :

Signature of BLO