

Government of West Bengal  
Office of the District Magistrate, Nadia  
(Panchayat & R.D. Section)  
Krishnagar

Memo No. 744 (17) / P&RD

Dated: 03.05. 2013

From: The District Panchayat & R.D. Officer, Nadia.

To : The Block Development Officer,  
Karimpur-I / Karimpur-II / Tehatta-I / Tehatta-II / Nakashipara / Kaliganj / Krishnagar-I / Chapra / Krishnagar-II /  
Nabadwip / Krishnagssanj / Hanskhali / Santipur / Ranaghat-I / Ranaghat-II / Chakdaha / Haringhata Dev. Block,  
Nadia.

The meeting with PDOs, PA&AOs and BIOs & Deputy Secretaries of Panchayat Samitis of Nadia District will be held at 11-00 a.m. on 14<sup>th</sup> May, 2013. He /She is requested to direct the PDO, PA&AO and BIO & Deputy Secretary of Panchayat Samiti under his/her jurisdiction to attend the said meeting in the **Conference Hall of the Administrative Building (3<sup>rd</sup> Floor), Krishnagar, Nadia** for the month of April, 2013 to discuss the following agenda:-

- 1) Block compilation sheet (2 sheets).
- 2) Report on Block Sansad meeting for the year 2012-13 (1 sheet).
- 3) Report on final Budget of GP and PS for the year 2013-14 (2 sheets).
- 4) Action Taken Report for GP & PS since June, 2008 (2 sheets).
- 5) GP visit of PDO.
- 6) Report on Gram Sansad for the year 2012-13(2 sheets).
- 7) Formation & Account opening of Gram Unnayan Samitis for the financial year 2012-13.
- 8) Report on meeting of Sthayee Samitis of PS for the year & 2012-13.
- 9) Tax & Non-tax report of GP & PS for the year 2012-13 in Format-I, II, III.
- 10) Report of Upa-Samitis meeting of G.P. for the year 2012-13.
- 11) Report on vacancy position of GP & PS and Block Panchayat staff as on 30.04.2013 as per the format .
- 12) Position of internal audit of Gram Panchayat for all the 4(four) Qrts of 2011-12 & 2012-13.
- 13) Audit reply of ELA in prescribed format for GP & PS for the year 2010-11, 2011-12 & 2012-13.
- 14) Progress report of **IGNWPS & IGNDPS** (a) **Financial** (b) **Physical** (c) Status of Bank/ PO A/c opening of beneficiaries
- 15) Progress report of (i) **IGNOAPS** (a) **Financial** (b) **Physical** (c) Status of Bank / PO A/c opening of beneficiaries  
(ii) Progress report of **NFBS** (a) **Financial** (b) **Physical** (c) **Further Requirement of funds** (d) **List of Zero NFBS sanctioned G.P.** in 2012.13
- 16) Report of **PROFLAL** on enrollment and deposit of subscription in Format-I & claim submitted and disbursement in Format-II and computerization of PROFLAL data. Progress Report of issue of A/C slips and AABY Certificate to the beneficiaries of PROFLAL.
- 17) Inspection report under section 205 18) Pending 5 yr **OSR** 19) **Progress report of court case.**
- 20) Self Evaluation of G.P. & P.S.

**Report on all the above 20 items and up-to-date data base of NSAP must be submitted by e-mail also within 06.05.2013 in new format without fail.**

N.B.: E-Mail address of DP&RDO, Nadia: - 1) [dprdonadia@gmail.com](mailto:dprdonadia@gmail.com)

District Panchayat & R.D. Officer, Nadia

Dated: 03.05. 2013

Memo No. 744 (17) / 1(4) / P&RD

Copy forwarded for information with a request to kindly monitor the matter to :

- 1-4) The Sub-Divisional Officer, Krishnagar Sadar / Ranaghat / Tehatta / Kalyani Sub-Division, Nadia with the request to direct his SA&AO to attend the meeting.

District Panchayat & R.D. Officer, Nadia

Memo No. 744 (17) / 1(4) / 1(6) / P&RD

Dated: 03.05. 2013

Copy forwarded for favour of his kind information and necessary action to :

- 1) The Addl. District Magistrate, Nadia & AEO, NZP with a request to remain present in the meeting.
- 2) The Nazareth Deputy Collector. He is requested to make necessary arrangement for keeping the Conference Hall ready at 11- 00 a.m. on 14<sup>th</sup> May, 2013 for the above mentioned purpose.
- 3) The Parisad Accounts & Audit Officer, NZP with a request to attend the meeting.
- 4) District Coordinator, ISGP-Cell, Nadia.
- 5) HC, DP&RDO Section, Nadia
- 6) C.A. to the District Magistrate., Nadia.

District Panchayat & R.D. Officer, Nadia