

**Government of West Bengal  
Office of the Additional District Magistrate &  
Dist. Land & Land Reforms Officer, Nadia  
Administrative Building, 1<sup>st</sup> Floor,  
Krishnagar, Nadia**

**Suo-moto disclosure of Information of Dist. Land & Land Reforms Office, Nadia at Krishnagar, Nadia in respect of Section 4(1)(b) of the Right to Information Act, 2005.**

**Section 4(1)(b)(i)**

*[Particulars of the Organization, Functions and Duties]*

Name of the Office	:	Dist. Land & Land Reforms Office, Nadia at Krishnagar, Nadia
Address	:	Administrative Building, 1st Floor, Krishnagar, Nadia
Functions & Duties	:	To provide information petitioners against the petitions filed under Section 6(1) of the Right to Information Act, 2005.

**Section 4(1)(b)(ii)**

*[Powers and Duties of the Officers and Employees]*

Sl. No.	Designation	Powers and Duties
1.	S.R.O.-I & Dy D.L.&L.R.O., NADIA	S.P.I.O.

**Section 4(1)(b)(iv)**

*[Norms set for discharge of Functions]*

This office functions as per the Right to Information Act, 2005 and West Bengal Right to Information Rules, 2006 as amended from time to time.

### **Section 4(1)(b)(v)**

*[Rules, Regulations, Instructions, Manuals and Records held by this office for discharging its functions]*

1. The Right to Information Act, 2005
2. West Bengal Right to Information Rules, 2005
3. Orders/Directions of the 1<sup>st</sup> Appellate Authority [here the Additional District Magistrate & Dist. Land & Land Reforms Officer, Nadia] and 2<sup>nd</sup> Appellate Authority (here the West Bengal Information Commission).
4. Files / Petitions filed under Section 6(1) of the Right to Information Act, 2005.

### **Section 4(1)(b)(vi)**

*[Statement of Categories of documents that are held by this office]*

Sl. No.	Subject	Type of Documents	Particulars Heading / Type in the Document	Periodically of presentation
1.	Petitions	Files / Petitions	Section 6(1) of R.T.I. Act, 2005.	Not yet decided.

### **Section 4(1)(b)(ix)**

*[Directory of its Officers and Employees]*

Details of Empowered Officer and Employee as per R.T.I. Act, 2005.

Sl. No.	Name & Designation	Telephone No.	e-mail I.D.	Monthly Remuneration as in July, 2010
1.	Sri Bandhan Kumar Datta, S.R.O.-I & Dy D.L.&L.R.O., NADIA	9474340911	<a href="mailto:admlr-ndi@nic.in">admlr-ndi@nic.in</a>	Rs. 43,537.00