

SHEET 1

Department Name : Probation Officers matters

Name of the Officer-in-Charge Contact No. 9333211237 E-mail ID	Gautam Roy
Name of all Officers present with designation and their responsibilities	Nil
Name of all Staff present with designation and their responsibilities	Chand Murmu, Orderly Peon
Name of Authorized Leave Substitutes	
Present staff strength of section	One Orderly Peon
Acts, Rules & Codes administered by the Section	Probation of Officers Act 1958 West Bengal Probation of offenders Rule 1960, Juvenile Justice (Care & Protection of children) Act 2000 & Rule.
Forms maintained	As Per Rule
Registers maintained by the Section	As per Rule
No. of inspections carried out in the previous year	Nil
Major findings of inspections	Nil
Action taken on inspections	Nil
Audit objections pending, if any	NA

SHEET 2

RTI ACT 2005

Right to information and obligations of public authorities

Under section : 4. (1) b)

(i) the particulars of its organisation, functions and duties; As specified in Probation of offenders Act 1958 (W.B.P.O. Rule-1960. J.J. (Care & Protection of Children) Act -2000 & WB Rule 2006.

(ii) a directory of its officers and employees; P.O. 19881/- (Net) O.P. 12710/- (Net)