

**ISSUE OF NO OBJECTION CERTIFICATE OF VEHICLES
(Sec 48 & Rule-58)**

Forms and documents to be submitted by the applicant :

- i. R.C. book.
 - ii. Tax Token / Permit
 - iii. Insurance Certificate
 - iv. P.U.C.C.
 - v. F-28 (in quadruplicate)
1. There shall be docketing of case /files submitted by the applicant and same DA shall function as reference clerk through whom the file shall move between DA, MVI, RA, Computer section and issue vehicle production slip(Page-11) .
 2. DA to check the documents, noted prepare note sheet, letter (Page-49) and to send the file to H/C Tax for clearance to MVI (NT). DA may get the date verified from Computer in case of doubt.
 3. H/C Tax to confirm clearance of tax and fees and send the file with his report to MVI (NT).
 4. MVI(NT) to confirm that there is no case pending against the vehicle and send the file with his report to DA
 5. DA to wait for 7 days awaiting reply to the letter in 2 and then prepare F-28, make entry in vehicle Register and put up to RA for final signature.
 6. RA to sign after checking reports and send the file to DA
 7. DA to hand over the necessary papers to the R.O. and retain the file for safe custody.

Time : 2 days.

Note : The file is send to H/C Tax (5 above) to clear dues, if any, owing to old audit query.