

**ISSUE OF FRESH R.C. OF REPOSSESSED VEHICLES BY FINANCIER  
(Sec 51)**

Forms and documents to be submitted by the applicant :

- i. Court order/ Arbitration order  
(last letter to the borrower)
  - ii. F-36 (Page-42)
  - iii. F-37 (Page-43)
  - iv. F-35
  - v. F-34
  - vi. F-29 & 30 (Subsequent sale, if any) Double T.O. fees is required to be realised
  - vii. F-20
  - viii. Letter head of financier stating chassis No. Engine No. and requesting for issue of fresh R.C.
  - ix. Letter head of financier confirming sale.  
Affidavit of the financier.
  - xi. Address proof.
1. There shall be docketing of case /files submitted by the applicant and same DA shall function as reference clerk through whom the file shall move between DA, MVI, RA, Computer section .
  2. DA to check the documents, prepare note sheet (Page44), prepare the letter (Page-45) and despatch the letters .
  3. MVI(T) to inspect the vehicle on production and send the file with his report to MVI (NT).
  4. MVI(NT) is to be caused a enquiry about repossessed verify the address and sale (if any) and send the file with his report to DA
  5. DA at this stage to cover 30 days awaiting reply. On expiry of 30 days, if no objection is received, 2nd reminder to be issued & after 15 days paper publication is necessary (if no reply available) DA to prepare final note and to assess the tax and fees and send it to computer section. put up to RA for signature.
  6. (RA in the mean time may conduct hearing of the present purchaser)  
RA to check documents, approve and send the file to Computer Section.

7. Computer section to realise tax, fees, print out R.C. book and send the file to DA
8. DA to prepare R.C. Book, make entry in Vehicle Register and put up to RA for signature.
9. RA to check the file, sign and send back to DA
10. DA to take over Receipt and hand over necessary papers to the applicant and retain the worked out file for safe custody.

*Time : 35 days.*

*Note :*

1. For sale verification order No. 2598-WT/3M-95/89 dated 2nd March 1990 may be followed by RA
2. Since issue of fresh R.C, is effected in Form 36 [Rule 61(2)] hence, procedure for C.A. and N.O.C. is waived and F-37 is forwarded to previous R.O. in place, but fees are realised.
3. No tax is paid by the financier (Pl. refer order No. 4868(26) -WT/3M-54/94 dated 6th June 1994).