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**Government of West Bengal**  
**Office of the District Magistrate, Nadia**  
**District Election Section.**

**Tender Notice**

Sealed tenders are invited from the reputed printing Presses Owners/approved suppliers of Nadia Collectorate for printing and supplying the following Forms which will be required for District Election Section in connection with the Summary Revision of Electoral Rolls w.r.t. 01-01-2012 as the qualifying date on the following Terms and condition. Sealed Tender will be received up to 2:00 p.m. on 23-08-2011 and no tenders will be received after the date and time as fixed by the authority. Tender Box will be opened on the same date after 2:30 p.m. At the time of opening the tender, Tenderers or his/her representative may remain present in the Office Chamber of Officer-in-Charge, District Election Section, Nadia Collectorate. Before submission of the Tender/Tenders, Tenderers may inspect the Form from the District Election Section. Quality of the Forms should be maintained strictly as per specification.

Sl. No.	No. & Name of the requisite Forms	Paper size
1.	Form No. 6 (Application for inclusion)	½ DFC both side
2.	Form No. 7 (Application for objecting inclusion or seeking deletion of name in electoral roll)	-do-
3.	Form No. 8 (Application for correction)	-do-
4.	Form No. 8A (Application for correction)	-do-
5.	Form No. 9 (List of applications for inclusion received in Form 6)	¼ DFC single side
6.	Form 10 (List of applications for inclusion received in Form 7)	-do-
7.	Form No. 11 (List of application for objection to particulars in entries in electoral roll received in Form 8)	-do-
8.	Form No. 11A (List of applications for transposition on entry in electoral roll)	-do-
9.	Form No. 12 (Notice of hearing of a claim)	-do-
10.	Form 13 (Notice to the objector)	¼ DFC both side
11.	Form 14 (Notice to the person in respect of whom objection has been made)	-do-
12.	Form No. 15 (Notice of hearing of an objection to particulars in an entry)	-do-
13.	Booth level resolution of meeting Forms	-do-
14.	Declaration (for an elector seeking registration in a new place on change of residence but without an EPIC having been issued earlier) for persons of 25 years or more seeking registration in the same place)	¼ DFC Single side
15.	Form of oath or Affirmation	¼ DFC single side
16.	EPIC 003	-Do-
17.	Form 001C	-do-
18.	Declaration for obtaining Duplication Elector Photo Identity Card	-do-
19.	Proforma-A (List of fresh addition (Form No.-6)	½ DFC Single side
20.	Proforma-B (List of transportation of Electors withint he same AC)	-Do-
21.	Proforma-C (List of shifted electors form different AC) (Application received in Form-6)	-do-
22.	Proforma-D (List of deletion)	-do-
23.	Proforma-E (List of Modification)	-do-

**Contd. P/2**

**TERMS AND CONDITITION**

- 1) The seal Tenders shall be accepted up to 2:00 p.m. on 23-08-2011 and no Tenders will be accepted beyond the date and time fixed. Tenders will be opened at 2:30 p.m. on 23-08-2011 in the office Chamber of ADM(G), Nadia/Officer-in-Charge, District Election Section. The Tenderer or his/her representative may remain present at the time of opening of the Tenders.
- 2) Credential in respect of such printing works under the Government offices should be enclosed.
- 3) A Bank Draft for Rs. 10,000/- (Ten thousand) only in the name of D.M. & D.E.O., Nadia should be furnished with the tender papers as earnest money.
- 4) Copy of Trade licence, Sale Tax, Income Tax, Professional Tax clearness certificate  should be submitted with the tender papers.
- 5) Printing works should be completed within the date and time fixed in the printing order as will be issued from this end.
- 6) Legal action according to law will be taken against the selected press owners/Vendors if he/she fails to complete the works in time.
- 7) Individual rates should be furnished against each printing works as per enclosed list.
- 8) A consent letter should be submitted by the selected Press/Vendor stating that the firm shall abide by all terms and condition of the Tender Notice.
- 9) The authority reserves the right to accept or rejects all or any of the tender without showing any cause and is not bound to accept the lowest rates.
- 10) All Forms should be supplied as per Office specification. Quality should be maintained strictly.
- 11) If the Forms are not supplied in time, total cost of the Forms should be charges as penalty.
- 12) The tenderer should mention his capacity of printing and infrastructure facilities available with him.
- 13) Supply order shall be issued as per requirement of forms.

  
5/8/11  
Additional District Magistrate (General), Nadia.

Memo. No. 1252(13)/Elec.

Dated, Krishnagar, the 09/8/2011

Copy forwarded for information and with a request to display in his notice Board.

- 1) The Nezarath Dy. Collector, Nadia Collectorate.
- 2) The Superintendent of Police, Nadia.
- 3) The District Employment Exchange, Nadia
- 4) The Secretary, Nadia Zilla Parishad.
- 5) The District Judge, Nadia
- 6) The District Register, Nadia.
- 7-11) The Sub-Divisional Officer, Sadar / Ranaghat / Kalyani / Tehatata.
- 12) The District Information and Cultural Officer, Nadia with the request to arrange for publication in Local 02(Two) News paper.
- 13) The D.I.O., N.I.C., Nadia Collectorate with a request to incorporate the Tender Notice in the Website of the District Magistrate, Nadia immediately for wide publicity.

  
5/8/11  
Additional District Magistrate (General), Nadia.