

TENDER NOTICE

Sealed Tenders are invited from the bonafide owner of New Scorpio car for providing the same on hire basis to be used for official purpose by the District Magistrate Nadia and higher authority for the purpose of monitoring election, Development and other official works as per following terms and conditions:-

1. Monthly rate should be offered excluding fuel. Fuel will be supplied as per Govt. rules. Monthly rate is to be quoted both in words and figures. No other charges apart from the hiring charges will be given to the successful tenderer.
2. Vehicle is to be provided for 24 hours along with the driver.
3. Residence of driver should be within a radius of 1 k.m. from this office.
4. Monthly contract is limited to one year and may be renewed on satisfactory service. The contract will be completely temporary in nature may be terminated on one months' notice.
5. Maintenance of vehicle, payment of all tax etc. should be made by the owner of the vehicle.
6. Repair works, if required, on any day should be done with prior approval of the undersigned. If the repair works continues for 2/3days, same type of vehicle is to be replaced with at once by the owner.
7. Driver with or without vehicle should not move at any time on each day without seeking permission of the undersigned and suitable driver should be replaced at once, if the driver is not able to perform the duties due to his illness or otherwise.
8. Vehicle should be kept ready at all time for movement at any place for each day (24 hours).
9. One printed log book should be maintained by the driver with authentication of the undersigned.
10. Mobile set should be provided to the driver by the owner.
11. Night halt at any day / at any place out of Headquarter for the driver with vehicle may be required to be made for different types of urgent administrative works pertaining to this section of the office.
12. Commercial Registration should be done within 15 days from the date of agreement and preference will be given to Top modeled Scorpio.
13. Clearance of I. Tax & P. Tax should be submitted with the tender.

Tender may be **submitted by 29.09.2011 up to 3 P.M.** in the Box which will be placed in the office chamber of Additional District Magistrate (General) and in the Chamber of Nazareth Deputy Magistrate, Nadia Collectorate and will be **opened on the same day at 4.00 p.m.** Tenderers may remain present at that time.

The undersigned reserves the right to accept or to reject any tender without assigning any reason whatsoever.

22/9/11
Additional District Magistrate (General)
Nadia

Memo. No. *81(13)/POOL*

Dated: *22-09-11.*

Copy forwarded for favour of information with the request for wide circulation to:-

1. Dist. Judge, Nadia.
2. S.P.(Nadia)
3. Sub-Divisional Officer, Sadar Krishnagar, Nadia.
4. Secretary, Nadia Zilla Parishad.
5. Dist. Registrar, Nadia
6. Chairman, Krishnagar Municipality
7. Treasury Officer, Krishnagar Treasury -I.
8. District Information and Cultural Officer, Nadia.
9. Nezarath Deputy Collector, Nadia.
10. Notice Board of the Collectorate
11. Dist. Website
12. Guard File.
13. Regional Transport Officer, Nadia.

22/9/2011
For District Magistrate, Nadia